



PART I. ORGANISATION

* 1. What is the Full Name of Your Organisation?

* 2. When was your Organisation established?

Date / Time

DD/MM/YYYY

* 3. Enter Your Organisation's Permanent Address

Address Line 1

Address Line 2

City

Postal Code

Province

Country

* 4. Primary Contact Details

First Name	<input type="text"/>
Surname	<input type="text"/>
Position in Organisation	<input type="text"/>
Address Line 1	<input type="text"/>
Address Line 2	<input type="text"/>
City	<input type="text"/>
Postal Code	<input type="text"/>
Province	<input type="text"/>
Country	<input type="text"/>
Phone Number 1	<input type="text"/>
Phone Number 2	<input type="text"/>
Email Address	<input type="text"/>
Fax Number	<input type="text"/>

* 5. Upload/ Attach your Organisation's IPA registration Certificate

No file chosen

* 6. Upload/ Attach your Organisation's Last Audited Financial Statements.

No file chosen

* 7. What is your Project Title?

* 8. What sector will this project be in? (Please select only one)

- Health Social Welfare
 Education
 Other (please specify)

* 9. List the Beneficiary Province(s) for this Project.

* 10. List the Beneficiary Region(s) for this Project.

* 11. What is the Total Project Budget in PGK?



PART II- DETAILED INFORMATION ON ORGANISATION

* **12. OBJECTIVES**

Briefly Outline Your Organisation's Objectives.

* **13. MAJOR ACHIEVEMENTS**

Outline any Major Achievements accomplished during the past 4-5 years.

* **14. FUNDING SOURCES**

Please list your current Funding Sources. Ensure you list **Names, Contact Details and Contributions in PGK for each.**

Example:

1. Funding Source Name: ABC Foundation

Contact Details: Jack John, Executive Director, Phone: 12345678, Email: john@abc.com

Contributions in PGK: K10,000.00

* **15. BACKGROUND OF BENEFICIARY REGION**

Describe the area(s) where the project will be delivered. Why have you selected this region?

* **16. GENERAL OBJECTIVES**

What do you hope to achieve through this project?

* **17. SPECIFIC OBJECTIVES**

What is the intended impact of the project and how will you measure?

What specific targets do you have in mind?

* **18. ENVISAGED ACTIVITIES**

What will your main activities be in order to achieve your objectives?

* **19. BENEFICIARIES**

Please describe direct/ indirect beneficiaries of the project including the approximate numbers. Of particular interest is how the project will benefit women and children.

* **20. IMPLEMENTATION (SUPERVISION & REPORTING)**

What measurements will you be applying, how will you collect the information, and how often will you report it?

* **21. SUSTAINABILITY**

How will outcomes of the Project be sustained at the end of the project period?

* **22. PROJECT BUDGET**

Upload/ Attach your Project Budget Details here.

No file chosen

* **23. What is your Expected Project Duration?**

Total Number of Days:

Start Date:

Completion Date:

* **24. PROJECT CO-FINANCIER(S)**

Please list your current Project Co-Financiers. Ensure you list **Names, Contact Details and Contributions in PGK for each.**

Example:

1. Project Co-Financier Name: ABC Foundation

Contact Details: Jack John, Executive Director, Phone: 12345678, Email: john@abc.com

Contributions in PGK: K10,000.00

* **25. OTHER REMARKS**

Is there anything else you would like to add to your application that we have not requested for here?

--End of Proposal Questions--

